



Transfer of aero-medical records to Civil Aviation Agency of Latvia

Information for pilot licence holders applying for change of licensing authority and transfer¹ of their aero-medical records to CAA Latvia from another EASA Member State.

⇒ The application form is available on the following link: <http://www.caa.lv/en/forms/medical>

⇒ The application to be submitted to:

Aero-medical section, Civil Aviation Agency

Biroju str. 10, Airport RIGA, Marupe district LV-1053 LATVIA

or by e-mail: aviacijas.medicina@caa.gov.lv

⇒ AMS CAA will request to the transferring licensing authority for the following records:

- copy of **initial** or **earliest available** medical Application and Examination report forms;
- copy of forms and supporting documents from **previous transfers**;
- copy of the most recent medical examinations: **ECG; Audiogram; Ophthalmological**;
- copy of the current **medical certificate** and accompanying **reports**;
- summary** of the relevant medical history verified and signed by the Medical Assessor employed by or acting on behalf of the transferring licensing authority.

⇒ Upon receiving records, AMS CAA Latvia will review the documentation. AMS reserves the right to seek any further information or copies of medical records which are deemed necessary.

Note: The review process may take several days and may be subject to administrative delays outside of the control of the AMS.

⇒ The applicant will be notified by e-mail or letter confirming receipt and validation of their records.

⇒ AMS CAA of Latvia will reissue the EU medical certificate dated from the most recent aero-medical examination, if the current medical certificate and accompanying reports are validated and if there is no change in pilot's medical status since the latest aero-medical examination.

⇒ AMS CAA Latvia will notify the transferring licensing authority AMS, once it has reissued the medical certificate and the licence holder has surrendered the previous medical certificate. Until such a notification is received, the transferring licensing authority remains responsible for the medical certificate originally issued.

For any further information please do not hesitate to contact AMS CAA Latvia:

E-mail: aviacijas.medicina@caa.gov.lv

Phone: (+371) 60001668

(+371) 67507902

¹ REGULATION (EU) 2018/1139 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 4 July 2018 on common rules in the field of civil aviation and establishing a European Union Aviation Safety Agency, and amending Regulations (EC) No 2111/2005, (EC) No 1008/2008, (EU) No 996/2010, (EU) No 376/2014 and Directives 2014/30/EU and 2014/53/EU of the European Parliament and of the Council, and repealing Regulations (EC) No 552/2004 and (EC) No 216/2008 of the European Parliament and of the Council and Council Regulation (EEC) No 3922/91

COMMISSION REGULATION (EU) No 1178/2011 of 3 November 2011 laying down technical requirements and administrative procedures related to civil aviation aircrew pursuant to Regulation (EC) No 216/2008 of the European Parliament and of the Council
ARA.GEN.360 Change of competent authority (as amended by COMMISSION IMPLEMENTING REGULATION (EU) 2019/1747 of 15 October 2019 amending Regulation (EU) No 1178/2011 as regards requirements for certain flight crew licences and certificates, rules on training organisations and competent authorities)