Valsts aģentūra "Civilās aviācijas aģentūra"
State Agency "Civil Aviation Agency" of the Republic of Latvia

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CAA Permission No.: _____

APPLICATION AND REPORT FORM *(according to AMC1 of Appendix 7)*
SKILL TEST FOR THE ISSUE OF IR

Applicant's last name(s):		
Applicant's first name(s):		**IR: A** ☐
Signature of applicant:		
Type of licence*:		
Licence number*:		
State:		

1. Details of the flight

Group, class, type of aircraft:		Registration:	
Aerodrome or site:	**Take-off time:**	**Landing time:**	**Flight time:**
		Total flight time:	

2. Result of the test

Skill test details:

Pass ☐   Fail ☐   Partial pass ☐

3. Remarks

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Location and date:	
Examiner's certificate number*:	**Type and number of licence:**
Signature of examiner:	**Name(s) in capital letters:**

* if applicable

Contents of the skill test for the issue of an IR - Aeroplanes *(according to Part-FCL Appendix 7.)*

Circle **O** *when item passed*
Cross **X** *when item failed*   Applicant's first, last name(s): _____

	SECTION 1 – PRE-FLIGHT OPERATIONS AND DEPARTURE
	Use of checklist, airmanship, anti-icing/de-icing procedures, etc., apply in all sections
a	Use of flight manual (or equivalent) especially a/c performance calculation, mass and balace
b	Use of Air Traffic Services document, weather document
c	Preparation of ATC flight plan, IFR flight plan/log
d	Identification of the required navaids for departure, arrival and approach procedures
e	Pre-flight inspection
f	Weather Minima
g	Taxiing
h	PBN departure (if applicable): – Check that the correct procedure has been loaded in the navigation system; and – Cross-check between the navigation system display and the departure chart.
i	Pre-take-off briefing, Take-off
j(°)	Transition to instrument flight
k(°)	Instrument departure procedures, including PBN departures, and altimeter setting
l(°)	ATC liaison- compliance, R/T procedures
	SECTION 2 – GENERAL HANDLING (°)
a	Control of the aeroplane by reference solely to instruments, including: level flight at various speeds, trim
b	Climbing and descending turns with sustained Rate 1 turn
c	Recoveries from unusual attitudes, including sustained 45° bank turns and steep descending turns
d (*)	Recovery from approach to stall in level flight, climbing/ descending turns and in landing configuration
e	Limited panel: stabilised climb or descent, level turns at Rate 1 onto given headings, recovery from unusual attitudes — only applicable to aeroplanes
	SECTION 3 – EN-ROUTE IFR PROCEDURES (°)
a	Tracking, including interception, e.g. NDB, VOR, or track between waypoints
b	Use of navigation system and radio aids
c	Level flight, control of heading, altitude and airspeed, power setting, trim technique
d	Altimeter settings
e	Timing and revision of ETAs (en-route hold, if required)
f	Monitoring of flight progress, flight log, fuel usage, systems' management
g	Ice protection procedures, simulated if necessary
h	ATC liaison — compliance, R/T procedures
	SECTION 3a – ARRIVAL PROCEDURES
a	Setting and checking of navigational aids, if applicable
b	Arrival procedures, altimeter checks
c	Altitude and speed constraints, if applicable
d	PBN arrival (if applicable): – Check that the correct procedure has been loaded in the navigation system; and – Cross-check between the navigation system display and the arrival chart.

Contents of the skill test for the issue of an IR - Aeroplanes *(according to Part-FCL Appendix 7.)*

*Circle **O** when item passed*
*Cross **X** when item failed*   Applicant's first, last name(s): _____

	SECTION 4(°) – 3D OPERATIONS (⁺)

a	Setting and checking of navigational aids
	Check Vertical Path angle
	For RNP APCH:
	   – Check that the correct procedure has been loaded in the navigation system; and
	   – Cross-check between the navigation system display and the approach chart.

b	Approach and landing briefing, including descent/approach/landing checks, including identification of facilities
c (⁺)	Holding procedure
d	Compliance with published approach procedure
e	Approach timing
f	Altitude, speed heading control (stabilised approach)
g (⁺)	Go-around action
h (⁺)	Missed approach procedure/landing
i	ATC liaison- compliance, R/T procedures
	SECTION 5(°) – 2D OPERATIONS (⁺⁺)

a	Setting and checking of navigational aids
	For RNP APCH:
	   – Check that the correct procedure has been loaded in the navigation system; and
	   – Cross-check between the navigation system display and the approach chart.

b	Approach and landing briefing, including descent/approach/landing check, including identification of facilities
c (⁺)	Holding procedure
d	Compliance with published approach procedure
e	Approach timing
f	Altitude/Distance to MAPT, speed, heading control (stabilised approach), Stop Down Fixes (SDF(s)), if applicable
g (⁺)	Go-around action
h (⁺)	Missed approach procedure/landing
i	ATC liaison- compliance, R/T procedures
	SECTION 6 – FLIGHT WITH ONE ENGINE INOPERATIVE (multi-engine aeroplanes only) (°)
a	Simulated engine failure after take-off or on go-around
b	Approach, go-around and procedural missed approach with one engine inoperative
c	Approach and landing with one engine inoperative
d	ATC liaison- compliance, R/T procedures

(°)   Must be performed by sole reference to instruments
(*)   May be performed in an FFS, FTD 2/3 or FNTP II
(⁺)   May be performed in either Section 4 or Section 5
(⁺⁺) To establish or maintain PBN privileges one approach in either Section 4 or Section 5 shall be and RNP APCH.
       Where an RNP APCH is not practicable, it shall be performed in and appropriately equipped FSTD

COMPLETED BY EXAMINER		
FCL.1030(a)(1), I have ensured that communication with the applicant can be established without language barriers.	YES ☐	NO ☐
FCL.1030(a)(2), I have verified that the applicant complies with all the qualification, training and experience requirements in Part-FCL for the issue, revalidation or renewal of the licence, rating or certificate for which the skill test, proficiency check or assessment of competence is taken	YES ☐	NO ☐
FCL.1030(a)(3), I have made the applicant aware of the consequences of providing incomplete, inaccurate or false information related to their training and flight experience.	YES ☐	NO ☐
FCL.1030(b)(1), I have informed the applicant of the result of the test.	YES ☐	NO ☐
FCL.1030(b)(1), In the event of a partial pass or fail: I have informed the applicant that he/she may not exercise the privileges of the rating until a full pass has been obtained and detailed any further training requirement and explain the applicant's right of appeal.	YES ☐	NO ☐
FCL.1030(b)(3), I have provided the applicant with a signed report of the skill test or proficiency check.	YES ☐	NO ☐
FCL.1030(b)(3)(ii), I confirm that all the required manoeuvres and exercises have been completed, as well as information on the verbal theoretical knowledge examination, when applicable. If an item has been failed, I have recorded the reasons for this assessment.	YES ☐	NO ☐
In the case of Issuance of an Instrument Rating on Basis of an FAA Pilot Certificate		
I confirm that applicant before skill test has demonstrated adequate level of theoretical knowledge of "Air law", "Flight planning and monitoring" and "Communications" according to paragraph 2.1.5. and Appendix 2 to Section B of the TIP-L.	YES ☐	NO ☐
FCL.1030 (3)(iv)(v) In the case if the competent authority responsible for the applicant's licence is not the same that issued the examiner's certificate		
I hereby declare that I,_____, have reviewed and applied the relevant national procedures and requirements of the applicant's competent authority contained in version_____of the Examiner Differences Document.	YES ☐	NO ☐
I have attached to this report a copy of the examiner certificate containing the scope of my privileges as examiner.	YES ☐	NO ☐
Any comment on, or disagreement with, an examiner's test or check evaluation or assessment made during a debriefing:		

_____

Examiner's Name, Surname / Date / Signature

COMPLETED BY APPLICANT
I understand and agree with all above mentioned information and have no objections.
In the event of a partial pass or fail: I ☐ agree/ ☐ disagree for re-examination with the same examiner.

_____

Applicant's Name, Surname / Date / Signature